

St. Thomas' College of Education

(Managed by St. Thomas' Higher Education Society- Reg. No. 989)

Reg. Office: Plot No.33A/2, Knowledge Park-3, Greater Noida, Distt: Gautam Budh Nagar Telephone No's: 0120-2930289, 0120-2930290, Mobile:-95606-97527, 97173-53046

Dated: 18th Dec. 2018

MINUTES OF MEETING

The meeting of the IQAC was held on 17^{th} Dec. 2018 to discuss the functioning of IQAC for the academic session July 2018 – June 2019 in the office of Dean (Academics) at 2:00 pm.

The following members were present in the meeting:

- 1. Dr. Anuradha Amos
- 2. Dr. S.C. Panda
- 3. Mrs. C. Manoharan
- 4. Dr. M.K. Tyagi
- 5. Dr. Mugdha Anand
- 6. Dr. Poonam Pandey
- 7. Dr. Sudershan Kr. Rao
- 8. Mr. Lovey Massey

The following agenda was discussed in the meeting:

- 1. The meetings of IQAC to be held regularly and record of the meeting is to be maintained in a separate register.
- 2. Different academic and co-curricular activities to be conducted on regular basis.
- A database is to be created to record the details of activities and events organized by the students. A copy of the reports of the events is also to be submitted to the IQAC.
- 4. Maps of the college to be displayed at 2-3 places on the priority basis.
- 5. It was also resolved that from the next academic year, strict attendance monitoring system (for staff and students) to be put in place.

Dr. Mugdha Anand IQAC Coordinator Dr. M. K. Tyagi

Dean



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Dated: 26th June 2018

MINUTES OF MEETING

The meeting of the IQAC was held on 25th June 2018 to compose members of IQAC for the academic session July 2018 – June 2019 in the office of Dean (Academics) at 2:00 pm.

The following members were present in the meeting:

- 1. Dr. Anuradha Amos
- 2. Dr. S.C. Panda
- 3. Mrs. C. Manoharan
- 4. Dr. M.K. Tyagi
- 5. Dr. Mugdha Anand
- 6. Dr. Poonam Pandey
- 7. Dr. Sudershan Kr. Rao
- 8. Dr. Ashish Kr. Mittal
- 9. Ms. Simmi Pal
- 10. Mr. Lovey Massey

The following agenda was discussed in the meeting:

- 1. To finalize the composition of IQAC members to be effective from July 2018 to June 2019.
- 2. An "Activity Coordinator" to be decided for the college for different activities (To be appointed by the Dean).
- 3. A Cultural Committee to be established to organize different events and cultural programs.
- 4. IT related facility to be provided for the faculty to promote research and improve quality.
- 5. Continuous training for teachers (FDPs- Faculty Development Programs) to be followed vigorously to enhance the quality of teaching.
- 6. Proper maintenance of all the facilities available in the college on priority and urgent basis.

Dr. Mugdha Anand IQAC Coordinator

Dr. M. K. Tvagi

Dean